

# INFORMATION NOTICE

## WORKFORCE SERVICES

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TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: LWIA ADVISORY COMMITTEE CONFERENCE CALL MINUTES—  
APRIL 18, 2008

The minutes from the Local Workforce Investment Area (LWIA) Advisory Committee conference call on Friday, April, 18, 2008, are attached for your review and information. Please ensure that the minutes are provided to the appropriate staff.

If you have any questions regarding the minutes, please contact Terrietta Robinson at (916) 654-8035 or James W. Scholl at (916) 657-4610.

/S/ BILL BURKE  
Assistant Deputy Director  
Workforce Services Branch

/S/ BOB HERMSMEIER  
Chief  
Workforce Services Division

Attachment

LOCAL WORKFORCE INVESTMENT AREA  
ADVISORY COMMITTEE CONFERENCE CALL

**Friday, April 18, 2008**

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## Agenda

10 a.m.	Welcome/Agenda Building/Hot Topics	Bob Hermsmeier/ Bill Burke, Workforce Services Branch (WSB)
	<ul style="list-style-type: none"><li>• Service Delivery</li><li>• Performance Negotiations</li><li>• Allocations</li><li>• Rescission Update</li><li>• Trade Adjustment Act Update</li><li>• Core Services/Self Service Draft Directive</li><li>• Status of FY 08/09 funds</li><li>• Rapid Response SFP</li></ul>	 Liz Clingman, WSB Bob Hermsmeier Bob Hermsmeier Liz Clingman Liz Clingman Bob Hermsmeier Bob Hermsmeier
	CWIB Updates	Barbara Halsey, California Workforce Investment Board (CWIB)
	<ul style="list-style-type: none"><li>• Senate Bill (SB) 293 Partner Coordination Team (PCT) Meeting</li><li>• Administrative Committee</li><li>• CWIB Full Board Meeting</li></ul>	

# LOCAL WORKFORCE INVESTMENT AREA ADVISORY COMMITTEE CONFERENCE CALL MINUTES

Friday, April 18, 2008

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**Welcome/Agenda Building/Hot Topics**—Bob Hermsmeier, Workforce Services Branch (WSB)

**Service Delivery**—Bob Hermsmeier, WSB. Geneva Robinson is leading the Subtraction Workgroup which consists of local area and State staff. The workgroup discussed current functions under Workforce Investment Area (WIA), Wagner Peyser, and Trade Act that should be changed or eliminated in the new integration model. Some of the subtraction items will have an overlap into the larger Local Workforce Investment Area (LWIA) community. Some of these changes will need to be approved by the Program Review Branch and/or the Department of Labor (DOL).

There was a general discussion that the 37 LWIAs not connected to the Learning Labs need updated information on how integration was going to affect their local area's operations. One source for integration information is the Employment Development Department's Web page at <http://www.edd.ca.gov/wiarep/wsisd.htm>.

Virginia Hamilton would also like the Integration Team to make a presentation at the June California Workforce Association's (CWA) Board meeting. Jan Vogel will share results from the CWA survey regarding the Learning Labs at the June CWA Board meeting. Jan also agreed to share the results of the survey with the California Workforce Investment Board (CWIB) and Employment Development Department (EDD).

**Performance Negotiations**—Liz Clingman, WSB. The Department is attempting to complete negotiations on the youth common measures with the DOL. The EDD is trying to meet our commitment to keep the youth goals low in this current program year and reasonably low in the next program year in order to make the goals attainable by the State/local areas given the transition to align with the objective of common measures. We are encouraged that Region 6 is listening to California's recommended level of attainment. The key issues will be the DOL response to keep literacy, numeracy, and the placement rate down.

The State anticipates that the local adult and dislocated worker measures will go out for comment in early May. The common measures waiver did not change any of the adult or dislocated worker measures. It only affected the youth measures.

An Advisory member asked if the CWIB had allocated resources for recognizing achievements in performance measures. Barbara Halsey responded that \$490,000 has been reserved for incentive awards. This request was sent over to the Agency Secretary's office and CWIB is still waiting for approval.

**Allocations**—Bob Hermsmeier, WSB. The State is performing the final checks on the allocations to make sure that everything is in order. The State will release the allocations early next week to the local areas. The good news is that the federal

authority went up in the three different funding streams. (On April 25, 2008, Information Notice WSIN07-50 entitled Formula WIA Allocations-PY 2008-09 announced the formula funds for the Adult, Youth, and Dislocated Worker for each LWIA.)

**Rescission Update**—Bob Hermsmeier, WSB. The State finished the rescission calculations on April 17, 2008. All three rescissions will be going to the LWIAs at the same time. A major complication is that there are some local areas that have already spent the funding that is being rescinded. The Regional Advisors will be contacting those areas to work out a solution.

On April 18, 2008, Bob sent an email to the LWIA Administrators providing each Administrator with the rescission amounts for each of their areas. Within the email Bob noted how each of the rescissions was applied and to which funds each rescission was applicable.

**Trade Adjustment Act (TAA) Update**—Liz Clingman, WSB. The State has a workgroup consisting of WSB and Unemployment Insurance Branch (UI) staff to look at business options. The initial workgroup will be the first to review any new recommendations. The WSB will then consider the initial workgroup's comments and then have another comment period for everyone in the form of a draft directive.

**Core Services/Self Service Draft Directive**—Liz Clingman, WSB. The State is not putting into final format Draft Directive WIADD-120, entitled New Participant Reporting Requirements-Universal Services dated May 31, 2006, at this time. The State found that the data received was incomplete and therefore unusable. The State is doing research for a better methodology to comply with the DOL requirement to get universal counts out of the One-Stops. The Information and Program Accountability Section is in the process of developing an Information Notice that will revoke the requirements of WIADD-120.

With regards to the information already reported, the State found that the information on the WIA side was incomplete, so the universal client tracking process does not work. In respect to Wagner-Peyser, many of our LWIAs have put their clients into CalJOBS which has caused some confusion. Because the State was not able to get a comprehensive count on the WIA side, the State is not able to report universal access clients on the WIA reports. However, they are reported on the Wagner-Peyser reports. There is a note on the WIA reports that states; "the universal clients reported on the Wagner-Peyser reports are representative of the magnitude of universal access clients that we serve in our One-Stops."

**Status of Discretionary Fiscal Year (FY) 2008-09 funds**—Bob Hermsmeier, WSB. On a positive note, the federal authority for the FY 2008-09 discretionary funds has gone up compared to the prior year. Despite working with various budget committees, the State budget hearings concluded with no decisions on the WIA budgets. Decisions on the WIA budgets are being delayed until the May Revise for two reasons: 1) the new allocations had not been issued; and 2) the final rescission amounts had not been calculated. Another topic discussed at the budget hearings were the UI clients asking for services at the One-Stop locations. Since there is no dedicated UI staff in any of the One-Stops, both Wagner-Peyser staff and LWIA staff are facing an additional workload from the significant influx of UI clients.

**Rapid Response Solicitation for Proposal (SFP)**—Since EDD has completed the rescission calculations, it will be returning a significant amount from the Rapid Response account. After paying for the rescission, the WIA 25 percent account will have a balance of approximately \$500,000. The recommendation, which has not been acted upon, is to use the remaining balance to satisfy the latest disaster declaration for the coastal fisheries. If this decision is approved, then no other projects will be funded from the Rapid Response SFP.

A member asked on how many counties are affected by the Salmon crisis. Since the entire California coast and recreational inland fishing has been affected, it is unknown at this time.

**CWIB Updates**—Barbara Halsey, CWIB.

**Senate Bill (SB) 293 Partner Coordination Team (PCT) Meeting/Administrative Committee Meeting**—The CWIB has been using the PCT to analyze information and activities around SB 293. So far there have been five roundtables. The CWIB thanks all that participated in those roundtables. The next Roundtable will be in Los Angeles on May 12, 2008.

The PCT reviewed the Draft Transformation Plan submitted to DOL as follow-up to the Transformation Forum held in November 2007. They made some recommendations that were presented to the Administrative Committee at their meeting last week. Both the PCT and the Administrative Committee asked staff to draft recommendations on organizing the special committees of the Board and the work associated with those committees. This will be taken back to the Administrative Committee.

**CWIB Full Board Meeting**—The CWIB full board meeting was held in March. Prior to the board meeting, the majority of the board participated in the Industry Clusters of Opportunity training. This gave members a chance to see what that training involved, how the methodology can be applied, and how it might assist the CWIB in setting a better framework for how the partners to the workforce system direct investment and organize efforts to develop workforce talent throughout California. It was a well received session, lots of questions, and lots of interaction with the board members. CWIB also invited the Employment Training Panel (ETP) to participate in this training session. The board members and ETP Members had an opportunity to interact with each other outside their normal working environment.

The full board approved the request of Nevada County to move from the Golden Sierra Consortium to NORTEC. This request has now been forwarded for the Governor's signature.

The Full Board also approved the "draft" policy for integrated service delivery.